Chapter 24 - DSS207 Setup - DSS

DSS 207 Set Up

Setting up the DSS 207 report must be done every year. The report is run from October 1 through the following September 30th. The purpose of setting up the DSS207 is to define the codes which are relevant to each line of the DSS207.
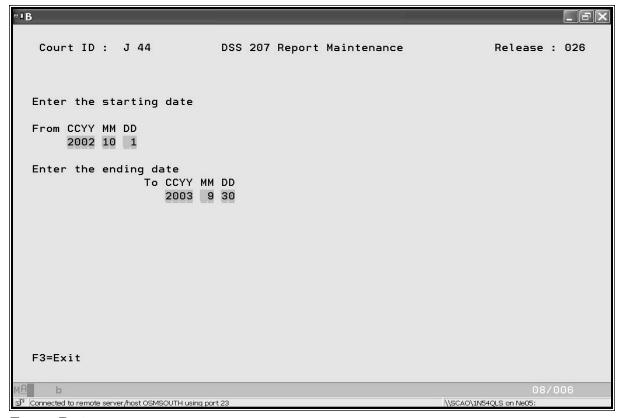
Accessing the DSS207 Setup Screen:
To access the DSS207 setup screen, insert **DSS** in the Next Tran field as shown below and press <Enter>.

Juvenile Next Tran Line:

```
Nxt Tran    DSS Type INQ   Case# 00000000 __   Petn# 00000000 Event#___   Party___
```

The following screen will be brought back to you, displaying the active account codes.

```
Court ID :  J 44           DSS 207 Report Maintenance           Release : 026



  Enter the starting date

  From CCYY MM DD
       2002 10  1

  Enter the ending date
               To CCYY MM DD
                  2003  9 30
```
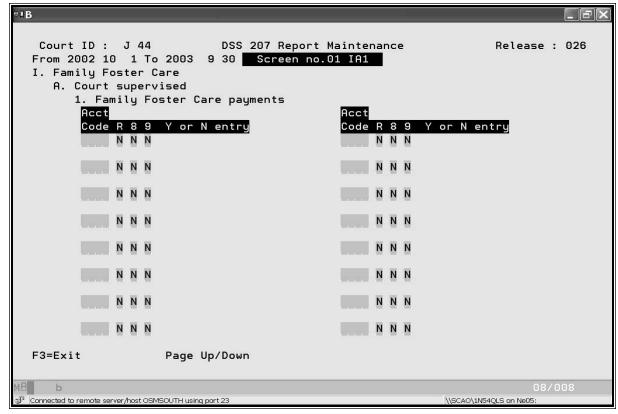
```
  F3=Exit
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~From Date~
Enter the date that you want to start the tracking of the DSS207. This date should be October 1st of the current year.

~Ending Date~
Enter the date that you want to end tracking the DSS207. This date should be September 30th of the following year.

After you have filled in the valid dates, press <Enter>. The system will return the following screen.

Screen Number 1 - Family Foster Care Payments:

```
 ▫▪B                                                                    _ □ ✕

   Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
  From 2002 10  1 To 2003  9 30   Screen no.01 IA1
  I. Family Foster Care
     A. Court supervised
        1. Family Foster Care payments
        Acct                                  Acct
        Code R 8 9  Y or N entry              Code R 8 9  Y or N entry
              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

              N N N                                  N N N

     F3=Exit            Page Up/Down


 MA    b                                                           08/008
 🖳  Connected to remote server/host OSMSOUTH using port 23            \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
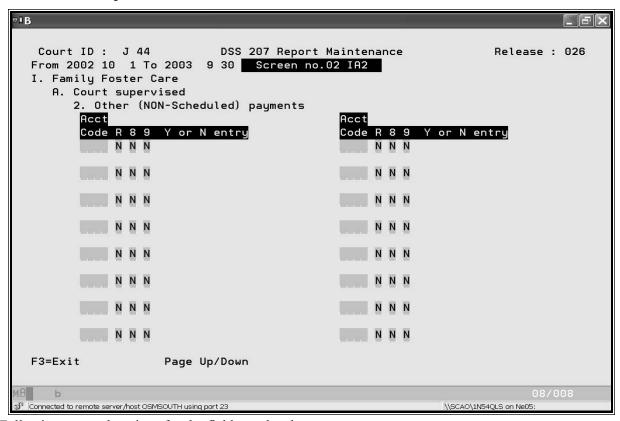
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 2 - Family Foster Care - Court Supervised - Other(Non-Scheduled Payments

```
▫!B                                                                    [_][#][X]

    Court ID :  J 44         DSS 207 Report Maintenance         Release : 026
   From 2002 10  1 To 2003   9 30   Screen no.02 IA2
   I. Family Foster Care
      A. Court supervised
         2. Other (NON-Scheduled) payments
         Acct                              Acct
         Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

      F3=Exit              Page Up/Down


   MA    b                                                            08/008
   ▫  Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
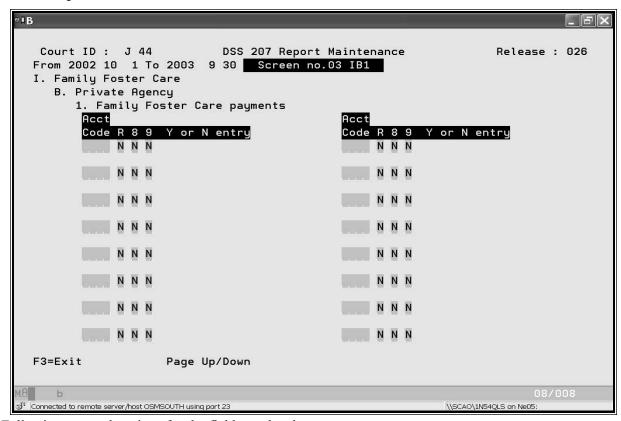
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 3 - Family Foster Care - Private Agency - Family Foster Care Payments

```
 ▫!B                                                                    ⬚⬚⊠

    Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
   From 2002 10  1 To 2003   9 30   Screen no.03 IB1
  I. Family Foster Care
     B. Private Agency
        1. Family Foster Care payments
        Acct                                 Acct
        Code R 8 9  Y or N entry             Code R 8 9  Y or N entry
              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

              N N N                                 N N N

     F3=Exit              Page Up/Down


 MA     b                                                            08/008
 ⬚ Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
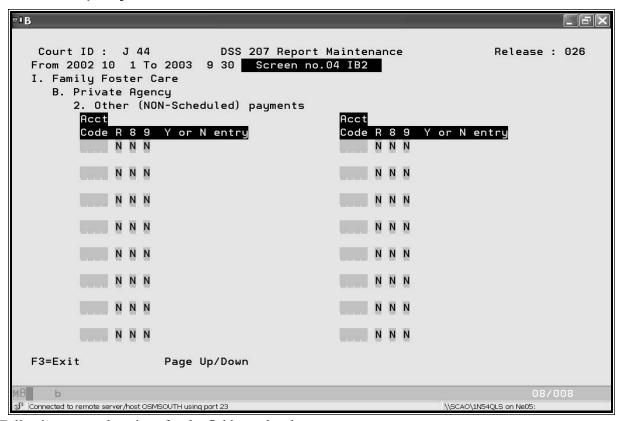
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 4 - Family Foster Care - Private Agency - Other (Non-Scheduled) Payments

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B                                                                      _ □ X

   Court ID :  J 44          DSS 207 Report Maintenance          Release : 026
 From 2002 10  1 To 2003   9 30   Screen no.04 IB2
 I. Family Foster Care
    B. Private Agency
       2. Other (NON-Scheduled) payments
       Acct                                Acct
       Code R 8 9  Y or N entry            Code R 8 9  Y or N entry
            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

            N N N                                N N N

    F3=Exit              Page Up/Down

 MA     b                                                            08/008
    Connected to remote server/host OSMSOUTH using port 23      \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
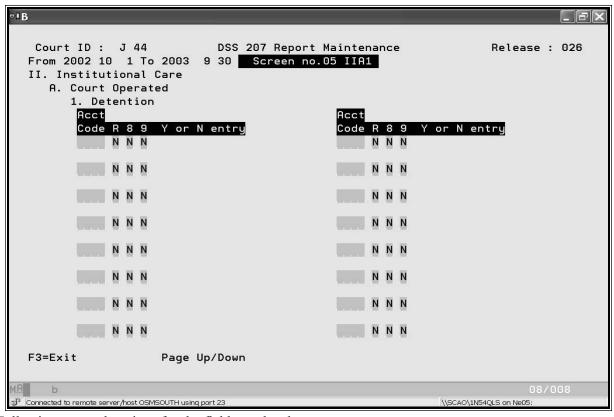
~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 5 - Institutional Care - Court Operated - Detention

There are two screens for this line. screen No. 05 IIA1 and 05 IIA1B.

```
B                                                                    _  □  X

   Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
   From 2002 10  1 To 2003   9 30   Screen no.05 IIA1
   II. Institutional Care
      A. Court Operated
         1. Detention
         Acct                                    Acct
         Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

                N N N                                     N N N

      F3=Exit              Page Up/Down


   MA    b                                                         08/008
      Connected to remote server/host OSMSOUTH using port 23      \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
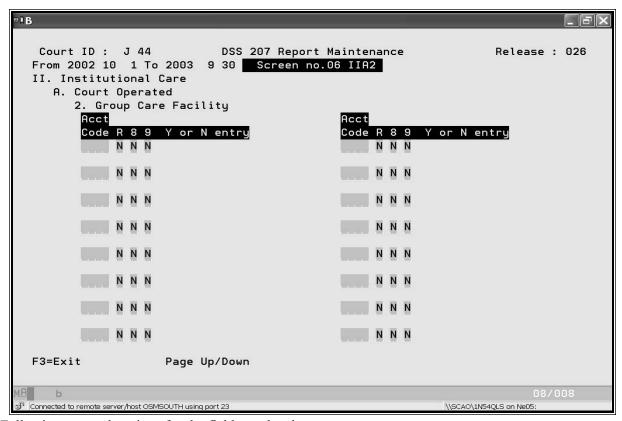
~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 6 - Court Operated - Group Care Facility

There are two screens for this line. screen No. 06 IIA2 and 06 IIA2B.

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 B                                                                    _ □ ×

    Court ID :  J 44          DSS 207 Report Maintenance         Release : 026
   From 2002 10  1 To 2003  9 30   Screen no.06 IIA2
   II. Institutional Care
      A. Court Operated
         2. Group Care Facility
         Acct                              Acct
         Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

      F3=Exit              Page Up/Down

 MA    b                                                              08/008
  Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
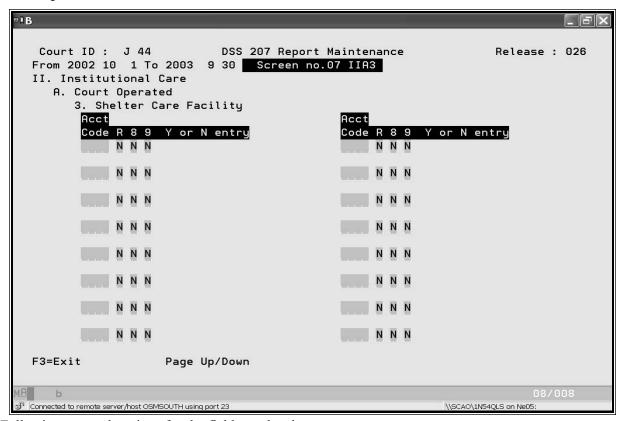
~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 7 - Institutional Care - Court Operated - Shelter Care Facility

```
 B                                                                                    _ □ X

   Court ID :   J 44              DSS 207 Report Maintenance           Release : 026
   From 2002 10  1 To 2003   9 30    Screen no.07 IIA3
   II. Institutional Care
      A. Court Operated
         3. Shelter Care Facility
         Acct                                    Acct
         Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

                 N N N                                    N N N

      F3=Exit                  Page Up/Down

MA     b                                                                             08/008
   Connected to remote server/host OSMSOUTH using port 23             \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
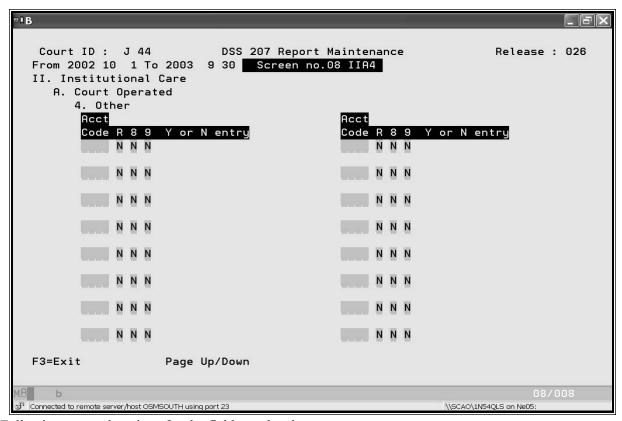
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 8 - Institutional Care - Court Operated - Other

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B                                                                            _ �□ X

     Court ID :  J 44            DSS 207 Report Maintenance          Release : 026
    From 2002 10  1 To 2003   9 30    Screen no.08 IIA4
    II. Institutional Care
       A. Court Operated
          4. Other
          Acct                                  Acct
          Code R 8 9  Y or N entry              Code R 8 9  Y or N entry
               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

     F3=Exit              Page Up/Down

MA     b                                                                   08/008
   Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
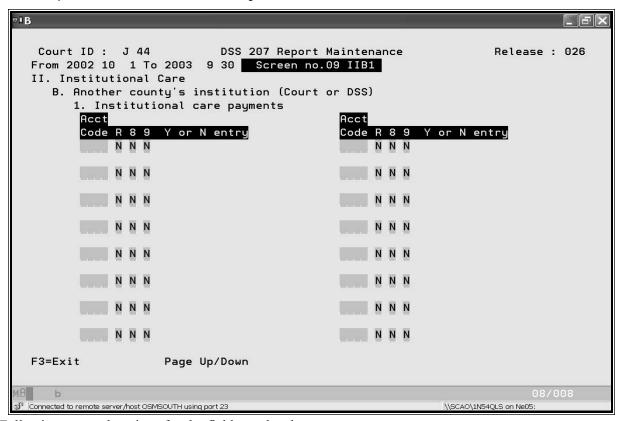
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 9 - Institutional Care - Another County's Institution(Court or DSS) - Institutional Care Payments

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
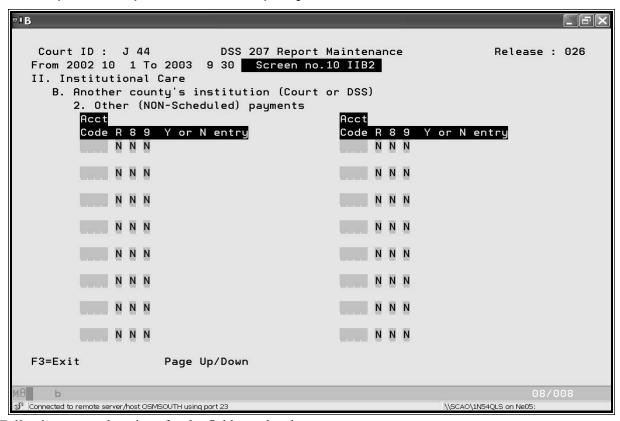
~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.

After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 10 - Institutional Care - Another County's Institution (Court or DSS) - Other (Non Scheduled) Payments

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   Court ID :  J 44           DSS 207 Report Maintenance           Release : 026
   From 2002 10  1 To 2003   9 30    Screen no.10 IIB2
   II. Institutional Care
      B. Another county's institution (Court or DSS)
         2. Other (NON-Scheduled) payments
         Acct                               Acct
         Code R 8 9  Y or N entry           Code R 8 9  Y or N entry
               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

               N N N                              N N N

   F3=Exit              Page Up/Down

 MA    b                                                                   08/008
   Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
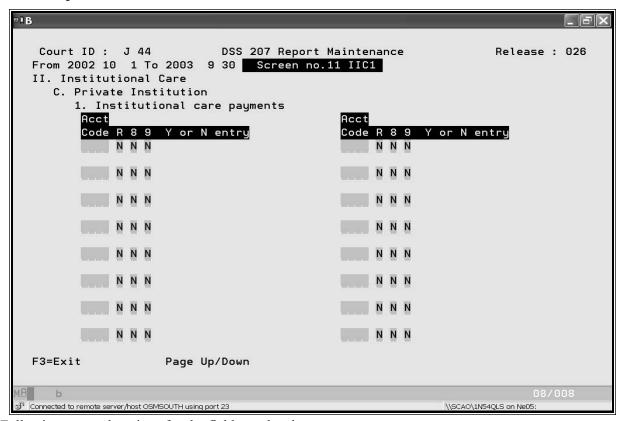
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 11 - Institutional Care - Private Institution - Institutional Care Payments


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    Court ID :   J 44          DSS 207 Report Maintenance        Release : 026
   From 2002 10  1 To 2003  9 30    Screen no.11 IIC1
   II. Institutional Care
      C. Private Institution
         1. Institutional care payments
         Acct                                    Acct
         Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

                N N N                                    N N N

      F3=Exit            Page Up/Down


  MA    b                                                              08/008
     Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
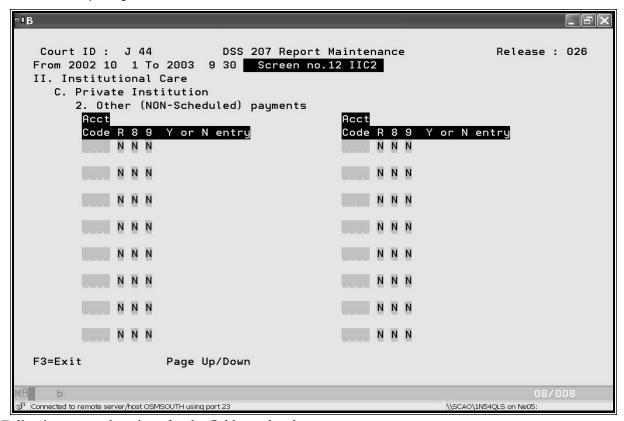
~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 12 - Institutional Care - Private Agency - Other (Non Scheduled) Payments

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   Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
   From 2002 10  1 To 2003   9 30    Screen no.12 IIC2
   II. Institutional Care
      C. Private Institution
         2. Other (NON-Scheduled) payments
         Acct                              Acct
         Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

              N N N                              N N N

      F3=Exit              Page Up/Down

 MA    b                                                            08/008
  Connected to remote server/host OSMSOUTH using port 23      \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
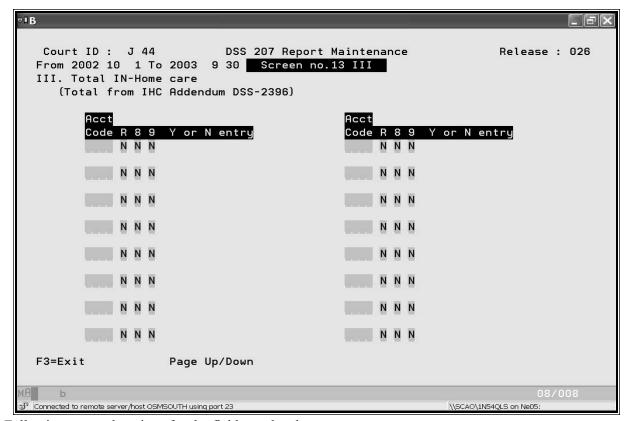
~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 13 - Total In-Home Care (Total IHC Addendum DSS-2396)

There are two screens for In Home Care. Screen No. 13III and Screen No. 13B III.

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 ▣!B                                                                    _  ▢✕

   Court ID :  J 44           DSS 207 Report Maintenance          Release : 026
  From 2002 10  1 To 2003  9 30   Screen no.13 III
  III. Total IN-Home care
      (Total from IHC Addendum DSS-2396)

          Acct                                  Acct
          Code R 8 9  Y or N entry              Code R 8 9  Y or N entry
                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

                N N N                                  N N N

   F3=Exit              Page Up/Down

 MA    b                                                              08/008
 ⛁  Connected to remote server/host OSMSOUTH using port 23          \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
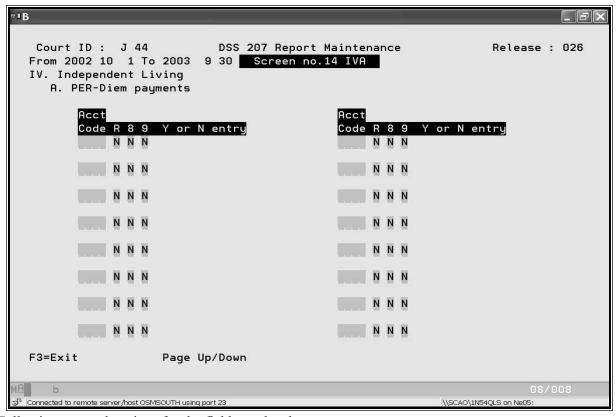
~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.

After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 14 - Independent Living - Per-Diem Payments

```
■B                                                                           _ □ X

   Court ID :  J 44           DSS 207 Report Maintenance          Release : 026
   From 2002 10  1 To 2003  9 30   Screen no.14 IVA
   IV. Independent Living
     A. PER-Diem payments

         Acct                                    Acct
         Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

              N N N                                    N N N

     F3=Exit              Page Up/Down


MA    b                                                                     08/008
   Connected to remote server/host OSMSOUTH using port 23          \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
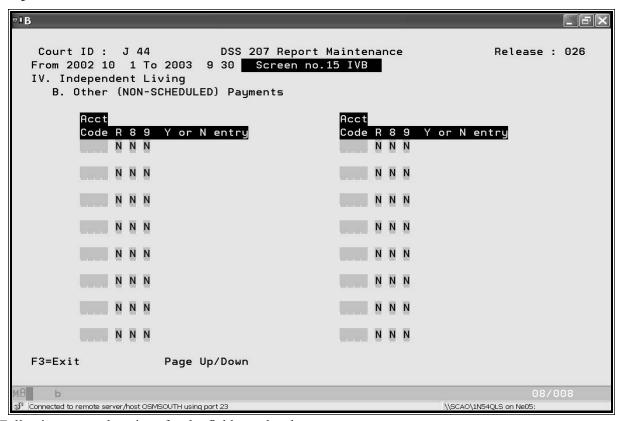
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 15 - Independent Living - Other (Non-Scheduled) Payments

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 16 - Receipts Applicable to CCF (Reimbursable Expenditures) - Net Probate Court Ordered Collections (75% Gross Collections) There are two screens for this. Screen No. 16 VA and Screen No. 16B VA

```
B                                                                    _ □ X

   Court ID :  J 44            DSS 207 Report Maintenance          Release : 026
  From 2002 10  1 To 2003  9 30   Screen no.16 VA
  V. Receipts applicable to CCF (Reimbursable Expenditures)
     A. Net Probate Court ordered collections
        (75% of gross collections)
        Acct                               Acct
        Code R 8 9  Y or N entry           Code R 8 9  Y or N entry
             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

             N N N                               N N N

   F3=Exit              Page Up/Down

MA     b                                                              08/008
   Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
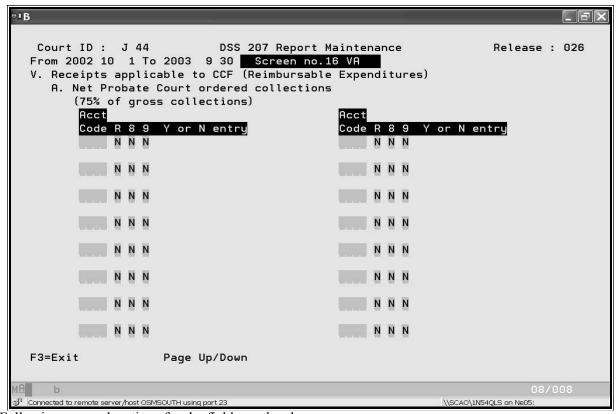
~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.

After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 17 - Receipts applicable to CCF (Reimbursable Expenditures) - Government Benefit Collections

There are two screens for this. Screen No. 17 VB and Screen No. 17B VB

```
 ▫▮B                                                                      _ ‖ ⊡ ✕

   Court ID :  J 44           DSS 207 Report Maintenance          Release : 026
  From 2002 10  1 To 2003  9 30    Screen no.17 VB
  V. Receipts applicable to CCF (Reimbursable Expenditures)
     B. Government benefit collections

        Acct                                    Acct
        Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

             N N N                                    N N N

     F3=Exit              Page Up/Down


 MA    b                                                               08/008
 ⌨  Connected to remote server/host OSMSOUTH using port 23      \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
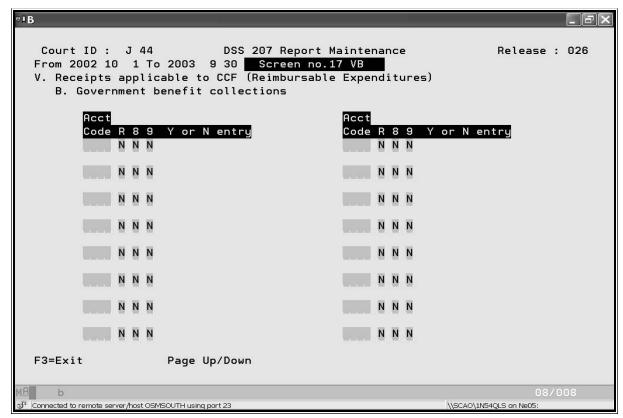
~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.

After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 18 - Receipts applicable to CCF (Reimbursable Expenditures) - Other Receipts

There are two screens for this. Screen No. 18 VC and Screen No. 18B VC

```
 B                                                                    _ �foX

   Court ID :  J 44          DSS 207 Report Maintenance       Release : 026
  From 2002 10  1 To 2003  9 30   Screen no.17B VB
  V. Receipts applicable to CCF (Reimbursable Expenditures)
    B. Government benefit collections

        Acct                              Acct
        Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

    F3=Exit              Page Up/Down


 MA   b                                                          08/008
  Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
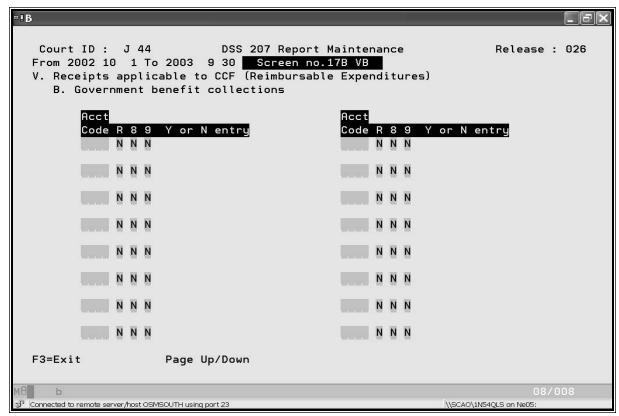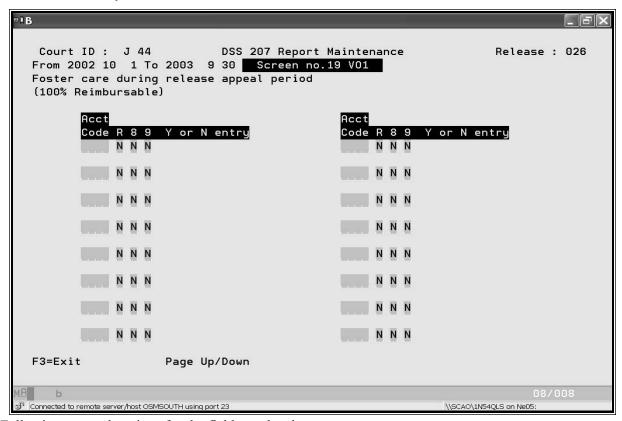
~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 19 - Foster Care During Release Appeal Period (100% Reimbursable)

```
B                                                                        _ □ X

   Court ID :  J 44          DSS 207 Report Maintenance          Release : 026
   From 2002 10  1 To 2003   9 30    Screen no.19 V01
   Foster care during release appeal period
   (100% Reimbursable)

          Acct                                Acct
          Code R 8 9  Y or N entry            Code R 8 9  Y or N entry
               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

               N N N                               N N N

     F3=Exit              Page Up/Down

MA    b                                                                  08/008
  Connected to remote server/host OSMSOUTH using port 23      \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
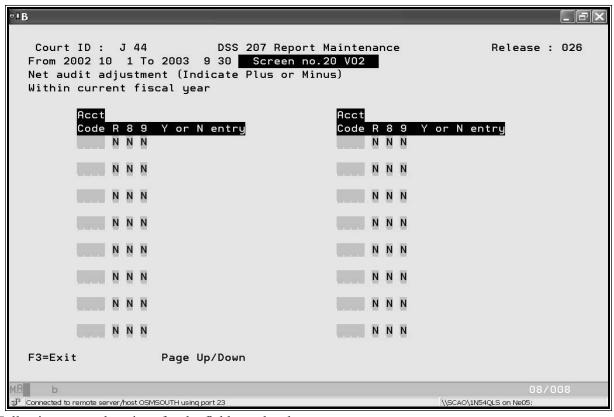
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Screen Number 20 - Net Audit Adjustment (Indicate Plus or Minus) within current fiscal year

```
 ▫‼B                                                                    ☐▯✕

   Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
   From 2002 10  1 To 2003  9 30   Screen no.20 V02
   Net audit adjustment (Indicate Plus or Minus)
   Within current fiscal year

          Acct                                  Acct
          Code R 8 9  Y or N entry              Code R 8 9  Y or N entry
               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

               N N N                                 N N N

    F3=Exit               Page Up/Down

 MA   b                                                              08/008
 ⌨  Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
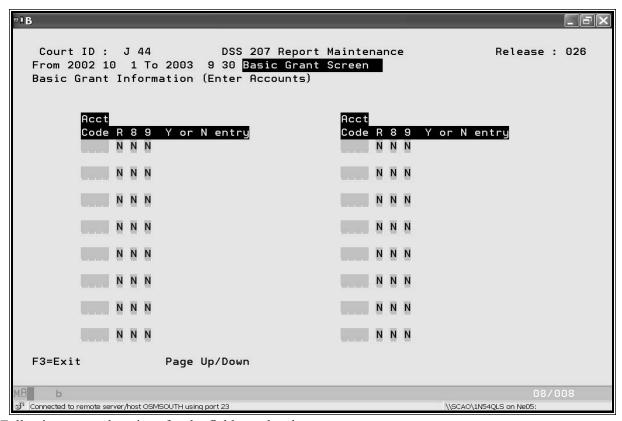
~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Basic Grant Screen

```
⊡▪B                                                                      _ ▣ X

   Court ID :  J 44           DSS 207 Report Maintenance          Release : 026
   From 2002 10  1 To 2003  9 30 Basic Grant Screen
   Basic Grant Information (Enter Accounts)


           Acct                              Acct
           Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

                N N N                              N N N

    F3=Exit                 Page Up/Down


MA    b                                                                  08/008
🖳 Connected to remote server/host OSMSOUTH using port 23          \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~
Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~
Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.

~9 = Non DSS207~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.
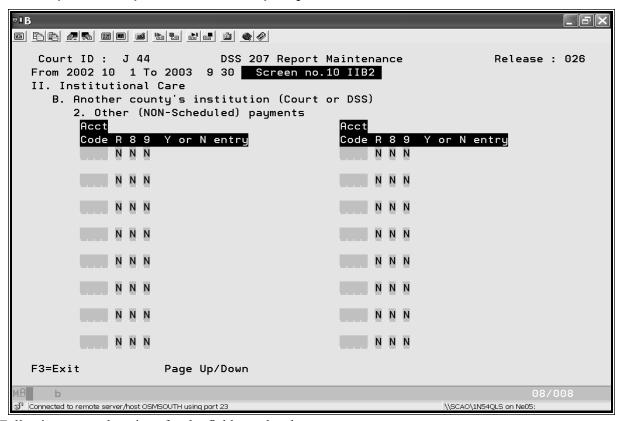
~8 = Days are tracked~
Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating **"Check and press enter to continue"**. Press <Enter> and the system will return a message stating "**You can now press <enter> to update".**

Screen Number 10 - Institutional Care - Another County's Institution (Court or DSS) - Other (Non Scheduled) Payments

```
 ▣!B                                                                    _ ⟋▢✕
 ▣  ▤▥ ▦▧ ▨▩ ▩ ▤▤ ▤▤ ▤▤ ▤ ◐⬦

    Court ID :  J 44          DSS 207 Report Maintenance          Release : 026
   From 2002 10  1 To 2003  9 30    Screen no.10 IIB2
  II. Institutional Care
     B. Another county's institution (Court or DSS)
        2. Other (NON-Scheduled) payments
        Acct                                    Acct
        Code R 8 9  Y or N entry                Code R 8 9  Y or N entry
               N N N                                   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

        ▭▭▭   N N N                             ▭▭▭   N N N

    F3=Exit            Page Up/Down

 MA    b                                                               08/008
 ⟋ Connected to remote server/host OSMSOUTH using port 23           \\SCAO\1N54QLS on Ne05:
```

Following are explanations for the fields on the above screen.

~Code~

Enter the code or codes from your ACT screen that will be used to voucher payments for this line on the DSS207 report.

~R = Regular Days~

Enter a "Y" for yes or a "N" for no if this code will be used to pay for PCN vouchers. Regular days will count every child and every night that they spent in placement.
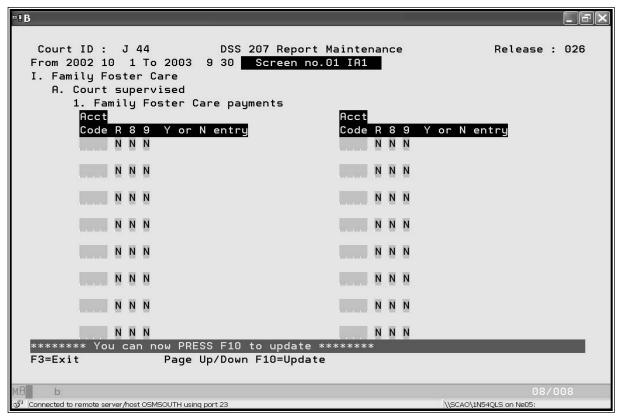
~9 = Non DSS207~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 9's will be used when paying for services such as doctor bills, dentist bills, psychiatric care, clothing, etc.

~8 = Days are tracked~

Enter a "Y" for yes or a "N" for no if this code will be used to pay non-pcn vouchers. 8's will be used when paying for services that need to have the number of days counted but are not actual night's stays in a placement.
After you have entered all codes and selected the correct tracking method, press <Enter>.

Displayed will be the same screen with a message stating "Check and press enter to continue". Press <Enter> and the system will return the following screen.

Once you have entered all accounts, press <Enter> and the system will display the following screen.

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   Court ID :  J 44          DSS 207 Report Maintenance        Release : 026
  From 2002 10  1 To 2003  9 30   Screen no.01 IA1
  I. Family Foster Care
     A. Court supervised
        1. Family Foster Care payments
        Acct                              Acct
        Code R 8 9  Y or N entry          Code R 8 9  Y or N entry
             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N

             N N N                              N N N
  ******** You can now PRESS F10 to update ********
  F3=Exit          Page Up/Down F10=Update

 M  b                                                              08/008
   Connected to remote server/host OSMSOUTH using port 23        \\SCAO\1N54QLS on Ne05:
```

Press <F10> and the system will save the information and print the report. The report will look exactly like the screens you entered. It is a good idea to save this report for ease in entering next years 207 information.